**APPLICATION FORM FOR THE USE OF**

**CONFIDENTIAL STATISTICAL DATA FOR SCIENTIFIC PURPOSES**

**1) INFORMATION ON RESEARCH ENTITY**

Please indicate:

󠇎 institution of higher education

󠇎 scientific institute

󠇎 international organisation

󠇎 other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of the research entity** (legal entity engaged in the scientific research activity / scientific research unit within the legal entity)

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Postal address

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Internet page

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OIB (VAT ID number)

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**Please state basic information on the scientific research activity of the research entity.** (how the tasks of the scientific research activity are arranged within the legal entity, position of the scientific research activity in the legal entity if it is not the main activity, experience in carrying out research projects, feasibility to implement technical and organisational measures for ensuring the protection of confidential data)

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**2) INFORMATION ON PERSON IN CHARGE IN THE RESEARCH ENTITY**

**Name and surname**

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Position in the legal entity

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Phone

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E-mail address

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**3) DATA ON INDIVIDUAL RESEARCHER(S) WHO WILL HAVE ACCESS TO CONFIDENTIAL STATISTICAL DATA**

Please enter the following information for all researchers involved in the research project.

**Name and surname**

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Position in the legal entity

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Phone

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E-mail address

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**4) INFORMATION ON THE RESEARCH PROJECT FOR WHICH AN ACCESS TO CONFIDENTIAL STATISTICAL DATA IS REQUESTED**

**Title of the research project**

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**Please describe the research project** (brief description, purpose and objectives of the research project; if the research project is commissioned, state details)

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Please explain why the purpose of the research project cannot be achieved using publicly accessible statistical data

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Duration of the research project / access to the data (dd/mm/yyyy)

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| --- |
| Start:  End: |

**5) CONFIDENTIAL STATISTICAL DATA FOR WHICH AN ACCESS IS REQUESTED**

**Data for which an access is requested** (title of the statistical survey, period, territorial level, variables/characteristics)

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Please indicate the data access option:

1. access to data in the safe room
2. remote access
3. access to data on portable data storage medium.

Please indicate programmes for statistical analysis to be used (applies only to data access in the safe room and remote data access):

1. SAS
2. StataSE
3. RStudio
4. PS IMAGO PRO
5. Microsoft Office
6. other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please indicate the methods of statistical analysis to be used.

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Please describe the expected outcomes of the statistical analysis of the data.

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Please indicate the way of publishing the results of the research or another mode of dissemination (publications, conferences, web, etc.).

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I hereby certify that the information contained in this Application form is complete, accurate and correct and that any future change will be reported immediately to the Croatian Bureau of Statistics. I also undertake that the researchers that have an access to confidential data for scientific purposes shall use the received data only for statistical analyses and scientific purposes for which they were provided and shall ensure that any access to unauthorised persons will be prevented.

The Croatian Bureau of Statistics is authorised to verify the accuracy of the information given in this Application form.

PLACE AND DATE SIGNATURE OF PERSON IN CHARGE

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In addition to the application, the applicant shall include the following evidence that shall not be older than 90 days from the date of submission of the Application:

* proof that a legal person is registered to carry out a scientific research activity (extract from the judicial register or extract from the register of the country of the business establishment of the legal entity outside the Republic of Croatia showing the performance of a scientific research activity or an extract from the records of the European Commission (Eurostat) of recognised research entities carrying out statistical analyses for scientific purposes
* organigram of the applicant
* proof that the researcher at the research entity, who will have access to confidential data in the status of scientist or doctoral student, enrolled in the postgraduate university doctoral study at the research entity (extract from the Register of Scientists with the competent registry in the Republic of Croatia, certificate of doctoral candidate status, extract/certificate of the status of scientist for scientists outside the Republic of Croatia)
* list of publications published by the entity requesting access and list of research projects in which he or she participated (provide also links to the requested information, if applicable)
* a description of measures for protection and safekeeping of data at the access point, computer system or other medium on which the confidential statistical data to be used will be stored (describe the protection measures implemented in the research entity – physical safety of premises and computer system, safety of premises where researchers’ computers are located, mode of safekeeping confidential data and interim results of statistical analysis when accessing the data on portable data storage medium, data access control).